



100 Georgia Avenue
North Augusta, SC
29844-3843

Post Office Box 6400
North Augusta, SC
29861-6400

EXAMPLE ONLY

City of North Augusta

March 10, 2014

Mr. John Q. Developer
P. O. Box 6400
North Augusta, SC 29861



Dear Mr. Developer:

The purpose of this letter is to notify you that the plans you submitted for the NEW PUBLIC GROCERY CENTER have been approved by the City's Stormwater Management Department. Your project number is 8675309. Please refer to that number in correspondence.

Your project can not start prior to receiving a permit letter from SCDHEC stating coverage under the NPDES General Permit has been granted. At the time that you pull your grading permit from North Augusta's Building Standards office, you will be contacted to set up a pre-construction meeting. Please contact your contractors and sub-contractors to attend the meeting. It is helpful to have utility crews at the pre-construction meeting if they will be installing utilities at your project site. As part of your OS-SWP3, several signed documents will need to be presented at the meeting.

The following items must be **maintained on site** at all times as part of the OS-SWPPP:

▪ Pre-construction meeting sign-in sheet
▪ Project Sign in Sheet (all subs sign in and out on this document)
▪ <u>Secondary Permittee</u> agreements
▪ Certified Contractors Statements and Contractor Lot
▪ OS-SWPPP (Construction Site Plans & all related documents plus those <u>listed above</u>)
▪ OS-SWPPP NPDES General Permit for Construction (CGP) (copy located on our website, see below)
▪ Notice of Intent (NOI) Stormwater Permit Application
▪ DHEC Letter giving the project coverage under the General Permit (CGP)
▪ City Letter giving your project stormwater coverage (this letter)
▪ Rain Logs
▪ Inspection Logs: A log of inspections with date
▪ Inspections: Copies of each inspection Conducted weekly (every 7 days) and after 1/2" rain events.
▪ Modification Log
▪ Project Stabilization Log

Please keep in mind that sediment and erosion control practices should be maintained to protect traffic right of ways, adjacent property, and streams that are located near your property during the construction of the project. Major modifications to your SWP3 will require city approval. Minor modifications to prevent offsite impact can be made by approved individuals and must be noted on the OS-SWP3 kept on site. **Your site must be inspected by a Certified CEPSCI inspector, SWP3 developer (PE) or someone under his/her direction, or a PE.**

All forms listed above are available at www.northaugusta.net. (click on Engineering & Public Works, then Stormwater Management, then Construction). If you have any questions, I can be reached at (803) 441-4246.

Sincerely,

Tanya Strickland
Environmental Coordinator, SWMD

Cc: Mr. Professional Engineer, Public Engineering Inc.

Administration Office 803.441.4202 Fax 803.441.4203	Economic & Community Development Office 803.441.4221 Fax 803.441.4232	Engineering & Public Works Office 803.441.4223 Fax 803.441.4208	Building Standards Office 803.441.4227 Fax 803.441.4122	Finance Office 803.441.4215 Fax 803.441.4189	Parks, Recreation & Leisure Services Office 803.441.4300 Fax 803.441.4319	Human Resources Office 803.441.4205 Fax 803.441.4203	Public Utilities Office 803.441.4240 Fax 803.441.4243
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